

Team, Coach and Rider: Start of Season “How-to” Pit Zone Information



Team Naming:

Standard NICA Pitzone Language:

How do I come up with a Team Name, and why is this important?

To make clear in results what teams are composite teams and what teams are school based teams, it is important that team names follow the team name guidelines: Use your official school name completely written out (do not abbreviate), for example write out “New Vista High School.” Do not use words such as “Club, Team, MTB, or Racing.” Composite teams should use their local name plus the word “Composite,” for example “Grand Valley Composite.” These names show up in team result pages. You can make changes to your team name under team properties when you login to the Pit Zone as a Team Director.

Team Details

Short Name *

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Full Name * Use your official school name completely written out (do not abbreviate), for example write out "New Vista High School." Do not use words such as "Club, Team, MTB, or Racing." Composite teams should use their local name plus the word "Composite," for example "Grand Valley Composite." These names show up in team result pages.

LOS ANGELES COMPOSITE

Inviting Coaches

New Coaches

Important Note:

- If your new coach is moving from another team, first contact regisration@minnesotamt.org to move them to the correct new team.

Invite New Coach to Team Name

You can invite a NEW coach to your team. The coach will receive an email inviting them to create a Pit Zone account (if the coach doesn't yet have one) and to register for the season.

*** – required fields**

First name *

Last name *

Email *

You may enter the email address of an existing Pit Zone user account for a coach or parent in this league, otherwise a new Pit Zone user account will be created for the coach.

Returning Coaches

Important Note:

- If your coach has ridden with your team before but has an updated email address, follow one of the options below
 - Option 1 'Reinvite' them using the original email address. Contact registration@minnesotamb.org to update the email address.
 - Option 2 Contact registration@minnesotamb.org to update the email address, then reinvite the coach.

Re-Invite Coaches of Team Name to New Season

Active coaches can register for the season while season registration is open. Here you can send an optional reminder email to an existing coach, or re-send an invitation email to a new coach.

If a new invitation has the wrong email address, you can deactivate the coach then start over with a new invitation.

Re-invite	First Name	Last Name	Email	New Coach?
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				

[+ Reinvite Coaches](#) [Cancel](#)

Inviting Riders

New Riders

Important Note:

- If your new team member has been a member of another team, first contact regisration@minnesotamt.org to move them to the correct new team.

Invite New Riders to

You can invite one or more NEW riders to your team via a parent/guardian, by entering the parent's/guardian's name and email address and the riders' names below. The parent/guardian will receive an email inviting them to create a Pit Zone account (if the parent/guardian doesn't yet have one) and to register the riders for the season.

*** - required fields**

Parent/Guardian who will be registering riders

First name *

Last name *

Email *

You may enter the email address of an existing Pit Zone user account for a coach or parent in this league, otherwise a new Pit Zone user account will be created for the parent.

New Riders

	First name *	Last name *
<input checked="" type="checkbox"/> New Rider 1	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> New Rider 2		

Returning Riders

Important Note:

- If your team member has ridden with your team before but the parent has an updated email address,
 - Option 1 'Reinvite' them using the original email address. Contact registration@minnesotamb.org to update the email address.
 - Option 2 Contact registration@minnesotamb.org to update the email address, then reinvite the rider.

Re-Invite Riders of Team Name to New Season

Parents can register active riders for the season while season registration is open. Here you can send an optional reminder email to a parent of an existing rider, or re-send an invitation email to parents who have not yet accepted the invitation.

If a new invitation has the wrong email address, you can deactivate the riders then start over with a new invitation.

Re-invite	Parent			Rider			New Rider?
	First Name	Last Name	Email	First Name	Last Name	Email	
<input type="checkbox"/>							

[+ Reinvite Parents/Riders](#) [Cancel](#)